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# FEBRUARY 14, 2019 NEWSLETTER

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## Personnel Services

Temple City Unified School District

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### UPCOMING EVENTS

FEBRUARY 18

[President's Day Holiday](#)

ALL TCUSD OPEN AND COMPETITIVE JOB VACANCIES ARE POSTED  
ON [WWW.EDJOIN.ORG](http://WWW.EDJOIN.ORG)

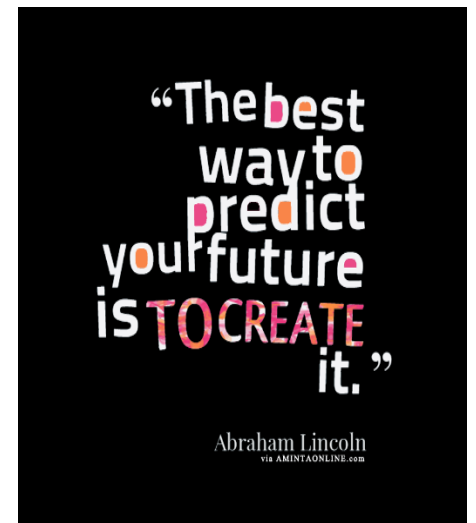
INTERESTED CANDIDATES MUST APPLY ONLINE

#### **Classified Opportunities (Open & Competitive)**

- Clerk II – Part Time
- Maintenance and Operations Supervisor
- Campus Supervisor Substitutes
- Child Care Assistant I – Part Time
- Custodial Substitutes
- Child Care Assistant – Part Time and Substitutes
- PE Instructional Aide – Part Time and Substitutes
- Instructional Aide Substitutes
- Noon Duty Assistants
- Cafeteria Assistant Substitutes

#### **Certificated Opportunities (Open & Competitive)**

- Special Education Teacher – Mild/Mod @ Longden



### RESOURCES

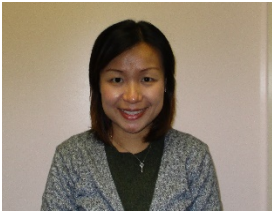
[CALPERS Guide to Web Resources](#)

[CALSTRS Member Handbook](#)

[Bullying & Hate-Motivated Behavior Prevention](#)

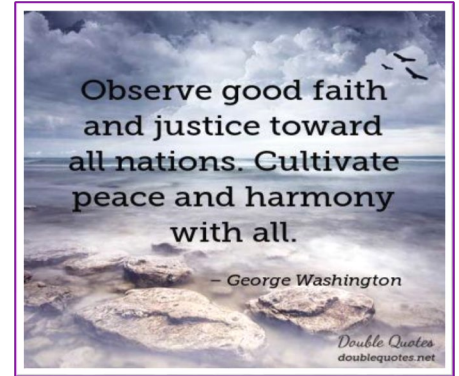
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## A WARM WELCOME TO OUR NEW TCUSD STAFF MEMBER



**Bonnie Chan** is our Work Experience Coordinator

## PERSONNEL COMMISSION



### 8 GOOD REASONS TO HAVE A MERIT SYSTEM

- ✓ Selection of qualified candidates solely based on merit and fitness through a process of competitive examination.
- ✓ Removes favoritism and politics from the initial appointment or promotion process.
- ✓ Assures proper distribution of public notices and announcements of vacancies to all concerned. Notice must include duty statement and minimum eligibility requirements.
- ✓ Establishes minimum educational and work experience qualifications for clarifications and insures that the requirements reasonably relate to the duties of the position.
- ✓ Approves hiring, promotion or transfer of employees by certifying that all actions of the Board adhere and comply with Commission rules, regulations and the law. Appointments will be made from the first three ranks on the appropriate eligibility list who are ready and willing to accept the position.
- ✓ Conduct hearings, investigations, subpoenas witnesses/records regarding any subject to which its authority may extend as described by the law. The Commission may authorize a hearing officer or other representative to act in its stead. The Commission may accept, reject, or amend any findings or recommendations of its authorized representative.
- ✓ Provides procedures for recruitment and selection to be followed by the governing board. This includes recruitment, the screening process for applicants, development/procurement of examinations and administering examinations.
- ✓ Establishes and certifies eligibility lists to insure that applicants are placed on the eligibility list in order of their relative merit, as determined by competitive examination. All final scores will be placed in the same rank.



## REMINDERS & ANNOUNCEMENTS

EID # IS REQUIRED ON ALL PERSONNEL FORMS

EID – Employee Identification, your EID # is indicated on your pay stub next to your name.

### PERSONNEL WEBPAGE

Visit our webpage to download various personnel forms, to view our salary schedules, to obtain health benefits information, and so much more...

<https://www.tcusd.net/domain/37>

### ATTACHMENTS

- Feeling at EASE Article



## Navigating the Storms of Life

Storms will come. Life will happen. We may not be able to control the inner storms any more than we can control the weather.

How you go through the storm and your attitude while in the storm, all have an impact on who you will be, coming out of the storm.

Our storms speak to WHERE we are; not WHO we are.

Even though you will experience seasons of difficulty, never lose hope no matter how hopeless it seems. Some days you may feel overburdened. Some days you may feel drained. Don't give up.

Stay focused and rise above the storm:

- Give the storm time to clear. Every storm passes. Making major life decisions when in that condition is not a wise idea.
- Do what you know to do. Don't sit back and get depressed, stop working or doing what needs to be done.
- Filling your mind with worried and nervous thoughts will only continue to brew more anxiety and hopelessness.
- Be intentional about feeding your mind with healthy, positive inputs that builds you up.
- Be alone when you need to be, but surround yourself with healthy, life-giving relationships, caring individuals who can provide you with encouragement and strength. You need it.

As difficult as it might sound, it is possible to stay calm amid the storms of life:

- Take time for yourself to recharge.
- Keeping calm is prevention. Do not let the circumstances affect you.
- Workout - take every opportunity to move your body like taking the stairs and standing up when you can.
- Music can instantly change your state of mind. Take a quick break to listen to a song to change your mental state.
- Breathe - Taking only a few deep breaths is enough to control stress.

The inner storms of life can be overwhelming. Rise above the storm. Just remember, after every storm there is a rainbow. Look for your rainbow.

EASE has counselor if want to talk 800-882-1341. *Strength is the courage...to reach out!*

