

**TEMPLE CITY UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
DISTRICT OFFICE BOARDROOM  
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

**Approved Minutes of the Regular Board Meeting of September 23, 2020**

Donna Georgino called the Regular Meeting to order at 5:35 p.m.

Call to Order

Board Members Present

Donna Georgino, President

Melissa Espinoza, Clerk

Matt W. Smith, Member

Kenneth Knollenberg, Member

Mike Lin, Vice President joined meeting at 5:38 p.m.

Nicole Le, Student Board Member joined at 7:02 p.m.

Roll Call by ROLL  
CALL VOTE

Administrators Present

Kimberly Fricker, Superintendent

Monica Makiewicz, Associate Superintendent

Marianne Sarraile, Chief Business Official

Hannah Geddy, Executive Director Student Services and Technology

There were no public comments on Closed Session Agenda.

Public Comments on  
Closed Session  
Agenda Items

Disclosure of Item(s) to be Discussed in Closed Session  
(Board action in Closed Session must be taken by ROLL CALL vote.)

Disclosure of  
Item(s) to be  
Discussed in Closed  
Session

- Personnel Matters (Government Code 54957)  
Public Employee Appointment, Discipline, Dismissal, Release
- Conference with Labor Negotiators (Government Code 54957.6)  
Designated Representative(s): Donna Georgino, Board President  
Unrepresented Employee: Superintendent
- Public Employee Performance Evaluation (Government Code section 54957)  
Titles: Associate Superintendent; Chief Business Officer

On motion of Member Knollenberg, seconded by Member Smith and on a 4-0-0 ROLL CALL vote, the Board adjourned to Closed Session at 5:37 p.m.

Adjourned to  
Closed Session

Aye: Espinoza, Georgino, Smith, Knollenberg

Nay: None

Abstain: None

Not Present: Lin

*Note: Member Lin arrived at 5:38 p.m.*

On motion of Member Smith, seconded by Member Espinoza and on a 5-0-0 ROLL CALL vote, the Board reconvened to Open Session at 7:02 p.m.

Reconvened to  
Open Session

Aye: Georgino, Knollenberg, Smith, Espinoza, Lin

Nay: None

Abstain: None

Absent: None

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of  
September 23, 2020

Member Georgino announced that tonight's meeting is being digitally recorded.	Recording of Meeting
Board Member Knollenberg led the flag salute.	Flag Salute
There was no action taken in closed Session.	Action Taken in Closed Session
Kim Wunner representative for Temple City Relay for Life shared about the District and City partnership for the 9 years the community has been participating. This year's event will be on October 3, 2020 at 7:00 p.m. Marlisse Reina will be the Keynote Speaker On Saturday, TC Relay for Life will be Painting the Town Purple to honor loved ones and survivors of cancer. This will also be part of the event in the evening. Link is available on Board agenda.	Special Recognition/ Presentation
Muchen Yang submitted a public comment on establishing a Dual Language Immersion Program in Temple City.	Public Comments
Cloverly and TCHS will be Polling Places for Election on November 3, 2020 Temple City Camellia Festival Theme contest is open to all students. Free to enter and cash prizes for the winner. Los Angeles County Office of Education will be hosting a virtual "Teacher of the Year" program on October 1, 2020 at 4:00 p.m. Board Meeting scheduled for November 11, 2020 will held on <b>November 18, 2020</b> due to a holiday on that day. Please note on your calendars. There is currently an opening for appointment to the Personnel Commission Member Georgino read out the Boards intent to reappoint Miss Gina Aparicio as the Boards representative to the Personnel Commission and that there will be a public hearing at our Regular Board Meeting on October 28, 2020. Native American Day is this Friday September 25, 2020 September in National Hispanic Heritage Month Relay for Life is October 3, 2020 and will be a virtual event. <a href="http://www.relayforlife.org">www.relayforlife.org</a>	Community Update
Marianne Sarraill <ul style="list-style-type: none"> <li>• Thanked the following for Donations Vicky Lin \$1,000 to Emperor for materials and supplies Kroger \$ 51.15 to Emperor for materials and supplies Wells Fargo – Your Cause, LLC \$100 to Emperor for materials and supplies Total of \$ 1,151.15</li> <li>• District will be hosting two voting Sites Cloverly and TCHS this year, due to covid sites need to have enough area for social distancing. Voting will begin on October 30, 2020 through November 3, 2020. Times from 8 am until 8 p.m. including weekend. A link to <a href="http://www.lavote.net">www.lavote.net</a> has been added to our Website</li> <li>• Food Services has continued to provide grab and go lunches at TCHS, Longden and Emperor 3 days per week. Approximately 725 lunches each day</li> </ul>	Business Services Update

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Hannah Geddy

Educational  
Services  
Update

- Working on ELPAC testing and thanked Dr. Gomez and the EL Coordinators for all their work in preparing for testing.
- iReady assessments will be continuing through Friday.
- Thanked Special Education for all the preparation for in person assessment and related services that are set to begin on Monday.
- Student Services held the first counselor's meeting virtually. Thanked all for dedication to all the changes. Working on social and emotional learning lessons for well-being and not just focusing on academic achievements.
- Educational Technology working on growing and help desk is down to a slim amount of access issues.

Monica Makiewicz

Personnel Services  
Update

- Open Enrollment for Health Benefits is from Sept. 21 to October 9. Please let Personnel if you have any questions.
- All staff is in the process of completing Mandated Reporter and Anti-Harassment Training. Please contact Monica Makiewicz for help if you are having issues with logging on.
- All sites and District Admin completed the first round of training for Title IX.
- Welcomed new Supervisors of Grounds, Custodial and Facilities that will start next week.
- Final steps of onboarding with the new Director of Enterprise and Risk Management.

Kyla Hjerdstedt, TCEA: No comments

Bargaining Unit  
Comments

Robin Penn, CSEA #105: No comments

Art Contreras, CSEA #823: Not present

Member Georgino

Board Member  
Comments

- Congratulated Emperor and La Rosa for receiving the iReady Distinguished School for Remote Learning Success Award
- Attended Cloverly and DDLSC back to school nights
- Observed the Los Angeles County School Trustee Association (LACSTA) meeting on Special Education
- Thanked everyone for their donations made this last period
- Observed some of the classrooms at Emperor Elementary and thought it was fabulous. Saw the Buddy Program where a third grader and first grader interact with an interview and a story.

Member Lin

- Expressed gratitude for all the hard work to our Superintendent, Assistant Superintendents, Executive Directors, Principals, Administrators, Teachers, School Psychologists, Counselors, Support Staff and Classified Staff.
- Wishing everyone a positive mindset in this new school year with new energies and new hopes for experience and learning new things. There is a long stretch before any holiday breaks so please be mindful and take good care of yourselves, mentally, emotionally and physically.

Member Espinoza

- Echoed some of Member Lin's thoughts that it has been a long haul and many people have put in many hours and have had a lot of worries. Be mindful of your wellness and find peace and some time to yourself, so we can make it through the year healthy
- Thanked everyone for donations tonight
- Attended Cloverly's back to school night
- Attended Grad Nite meeting
- Attended PTSA meeting
- Attended Council PTA meeting last week, parent volunteers are active and are ready to support our students
- Will be attending TCHS post high school planning session
- Looking forward to continued discussions with the TC for Change group

Member Knollenberg

- Thanked the Superintendent and everyone for all their work in keeping things running

Member Smith

- Attended the Cloverly back to school night
- Thanked Kim Wunner for tonight's presentation for Temple City Relay for Life and the whole team that is involved for putting on that program every year and for being creative with how to present it this year.
- Observed the Emperor Elementary Patriot Day 9-11 programs where kids talked about what their idea of a hero is.
- Recognition that is well deserved for all the hard work to Superintendent, Cabinet Staff, School Site Staff, Teachers, Administrators, Parents and everybody that is trying to make this situation work.
- Looking forward to seeing LACOE Teacher of the Year program

Nicole Le

- Said that she feels that the Student Board member should attend all meetings during the summer to learn faster and get to know how the system works before the school year starts.
- Would like to see if anyone in our District has been affected by the Wildfires and may need assistance.

Student Board  
Member  
Comments

Dr. Fricker

- Thanked Principals and staff for a wonderful opening and for all the work with back to school nights.
- Will be featuring some of the stand out staff members in October to showcase distance learning and some of the unique things our staff is providing working with students and bridging this distance learning process.
- Next step for Board of Education to set goals and priorities. We will be reaching out to set up dates for Board to come together and shape the District in what it wants to see in the future and how that is going to guide and shape our work.
- Met with La Rosa staff to discuss the progress that is being made at the site. Thanked the staff for being open, honest and candid and feedback

Superintendent  
Comments

is always welcome and important. Thanked the union for being actively involved.

- Welcomed the new supervisors that will be key assets in keeping our campuses safe and sanitary. Will adhere to the safety guidelines to keep all sites on sanitary and safety schedules as we work toward a hybrid model.
- Thanked Myra Ruedel for opening Emperor Elementary for the assessment center for Special Education.
- Had meeting with TCEA about concerns staff may have. Also looking at ways to put together an action plan to increase enrollment.
- Attended Special Education meeting and discussed ways to get advocacy at the county and state.

There were no written communications.

Written  
Communications

Facility Use Fee Study  
Eric Hall and Associates – Bob Nicholson gave a presentation

**Discussion/  
Information Items**  
Item #20

Slide included:  
Why Facility Use Fee Studies are Conducted and How Often  
Civic Center Act – Facility Use Fees  
CA Education Code Section 38134  
SB 1404, AB 1303 Amendments in effect through January 2025  
Capital Direct Costs  
Fee Calculator Data Sources  
Previous Use Fees  
New Use Fees  
Next Steps

Member Smith had comments and was impressed with San Gabriel's Facility Use Process and it would be a good plan to look at for an example.

La Rosa Site Update-  
Ben Kollmeyer with Forensic Analytical Consulting Services gave an update as to where they are with the project and the next steps.

Item #21

Completed follow up inspection  
Conducted invasive inspections and pulled down weather strips and did find some mold growth present (showed pictures)  
Will do further assessments and sampling  
Proceed with remediation plan view and document materials  
Following completion will do a visual inspection  
Will go back to original rooms and do air sampling to rule out any more issues.

Members Georgino and Smith had questions.

Marianne gave a presentation on Covid-19 Funding

Item #22

Below are the funds and deadlines to spend funds:

Funding Matrix Summary

Use of Funds – ESSER

(\$693,623 spend by 09/30/22)

Use of Funds – GEER

(\$245,186 spend by 09/30/22)

CRF Learning Loss

(\$2,513,016 spend by 12/30/20)

Use of Funds - State COVID

(\$95,759 no time limit)

Use of Funds – Prop 98 Learning Loss

(\$450,500 spend by 12/30/20)

Members Espinoza and Lin had questions.

Monica Makiewicz gave a presentation on Annual Personnel Update

Item #23

Below are the topics of each slide:

Staffing Information

Staffing Demographics

Certificated Staff Hiring Process

Classified Staff Hiring Process

Personnel Department Projects

Retirees 2019-2020

Staffing Reductions

2020-2021 Staffing Hires/Changes

Special Education Changes & Savings

2020-2021 Staff Training

In-Person Services For Students

Special Education Assessments

English Language Proficiency Assessment For California (ELPAC) Testing

TCUSD Safety Precaution Overview

Safety Guidelines

Members Lin and Espinoza had comments.

**Discussion/  
Action Information  
Items**

On motion of Member Espinoza, seconded by Member Smith and on a 5-0-0  
ROLL CALL vote, the Board Adopted Resolution 2021-05, Proclaiming October as  
Character Education Month and Month of the Young Adolescent and Observing  
Red Ribbon Week October 23-31, 2020.

Aye: Knollenberg, Smith, Espinoza, Lin, Georgino

Nay: None

Abstain: None

Absent: None

Item 24 Adopted  
Resolution 2021-05,  
Proclaiming October as  
Character Education  
Month and Month of  
the Young Adolescent  
and Observing Red  
Ribbon Week October  
23-31, 2020

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Member Smith acknowledged Red Ribbon Week honoring DEA agent Enrique Camarena that was kidnapped by a Mexican gang, was brutally tortured, and killed fighting against drugs.

On motion of Member Smith, seconded by Member Knollenberg and on a 5-0-0 ROLL CALL vote, the Board Adopted Resolution 2021-06 Proclaiming the Week Of October 11-17, 2020 as the Week of the School Administrator.

Item 25 Adopted  
Resolution 2021-06  
Proclaiming the Week  
Of October 11-17, 2020  
as the Week of the  
School Administrator

Aye: Smith, Espinoza, Lin, Georgino, Knollenberg

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

Member Georgino thanked all School Administrators for all the hard work they do.

On motion of Member Smith, seconded by Member Knollenberg and on a 5-0-0 ROLL CALL vote, the Board Received the Following Board Policies for Second Reading and approved.

Item #26 Received the  
Following Board Policies  
for Second Reading  
and Approved

- BP 4040 - Employee Use of Technology
- BP 4112.21 - Interns
- BP 4112.23 - Special Education Staff (To be deleted)
- BP 4112.24 - Teacher Qualification Under the No Child Left Behind Act (To be deleted)
- BP 4112.25 - Vocation Education/ROP Staff (To be deleted)
- BP 4112.6 - Personnel Files (To be deleted)
- BP 4112.9/4212.9/4312.9 - Employee Notifications
- BP 4113 - Assignments
- BP 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment

BP 4040 - Employee Use  
of Technology  
BP 4112.21 - Interns  
BP 4112.23 - Special  
Education Staff (To be  
deleted)  
BP 4112.24 - Teacher  
Qualification Under the  
No Child Left Behind Act  
(To be deleted)  
BP 4112.25 - Vocation  
Education/ROP Staff  
BP 4112.6 - Personnel  
Files (To be deleted)  
BP 4112.9/4212.9/4312.9  
- Employee Notifications  
BP 4113 - Assignments  
BP 4113.4/4213.4/4313.4  
Temporary  
Modified/Light-Duty  
Assignment

Aye: Espinoza, Lin, Georgino, Knollenberg, Smith

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

Monica gave a brief update on comments received regarding wording, CSBA language or case law.

On motion of Member Lin, seconded by Member Espinoza and on a 5-0-0 ROLL CALL vote, the Board Approved Learning Continuity and Attendance Plan required by Senate Bill 98, Section 43509

Item 27 Approved  
Learning Continuity and  
Attendance Plan  
required by Senate Bill  
98, Section 43509

Aye: Lin, Georgino, Knollenberg, Smith, Espinoza

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

Monica thanked all stakeholders for their input.

Members Lin and Knollenberg had a comment.

On motion of Member Espinoza, seconded by Member Lin and on a 5-0-0 ROLL CALL vote, the Board Approved Application for Career Technical Education Incentive Grant.

Item #28 Approve Application for Career Technical Education Incentive Grant

Aye: Georgino, Knollenberg, Smith, Espinoza, Lin

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

Hannah Geddy gave a brief explanation of the process and due dates for the CTEIG.

On motion of Member Knollenberg, seconded by Member Lin and on a 5-0-0 ROLL CALL vote, the Board Received Report for "Gann Limit" For 2019-2020 And 2020-2021 Fiscal Years

Item #29a. Received Report for "Gann Limit" For 2019-2020 And 2020-2021 Fiscal Years

Aye: Knollenberg, Smith, Espinoza, Lin, Georgino

Nay: None

Abstain: Smith

Absent: None

Preferential Vote: Student Member Le: AYE

Marianne Sarraill gave a brief explanation of the Gann Limit report and following Resolution.

Member Georgino had a question

On motion of Member Knollenberg, seconded by Member Lin and on a 5-0-0 ROLL CALL vote, the Board Adopted Resolution 2021-07 the "Gann Limit" For 2019-2020 And 2020-2021 Fiscal Years.

Item 29b. Adopted Resolution 2021-07 the "Gann Limit" For 2019-2020 And 2020-2021 Fiscal Years

Aye: Smith, Espinoza, Lin, Georgino, Knollenberg

Nay: None

Abstain: Smith

Absent: None

Preferential Vote: Student Member Le: AYE

On motion of Member Knollenberg, seconded by Member Espinoza and on a 5-0-0 ROLL CALL vote, the Board Approved Carryover of 2019-2020 Ending Fund Balances and Remaining Grant Award Balances to Fiscal 2020-2021.

Item 30. Approved Carryover of 2019-2020 Ending Fund Balances and Remaining Grant Award Balances to Fiscal 2020-2021

Aye: Espinoza, Lin, Georgino, Knollenberg, Smith

Nay: None

Abstain: Smith



Absent: None

Preferential Vote: Student Member Le: AYE

Marianne explained the budget carryovers from 2019-2020 to 2020-2021

On motion of Member Smith, seconded by Member Knollenberg and on a 5-0-0 ROLL CALL vote, the Board Approved the following Consent Agenda as follows:

- Minutes of the Regular Meeting of the Board of Education of September 9, 2020
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Accept Donations

Aye: Lin, Georgino, Knollenberg Smith, Espinoza

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

On motion of Member Knollenberg, seconded by Member Espinoza and on a 4-0-0 ROLL CALL vote, the Board Approved the following Consent Agenda as follows:

- Certificated Personnel Order 2021-05
- Classified Personnel Order 2021-05

Aye: Georgino, Knollenberg, Espinoza, Lin

Nay: None

Abstain: None

Not Present: Smith

Preferential Vote: Student Member Le: AYE

Canvas Presentation

Joint Personnel Commission Meeting

Communications Presentation

Member Espinoza asked about Dual Language Immersion Program.

Member Lin: Great shakeout or drill plans. Withdrew request for Virtual / Zoom drills.

Members Georgino and Smith suggested putting home Emergency

Preparedness information in the bi-weekly Newsletter

There were no public comments.

On motion of Member Knollenberg, seconded by Member Espinoza and on a 5-0-0 ROLL CALL vote, the meeting was adjourned at 9:03 p.m.

## Consent Agenda

Items 31-33  
Approved Consent  
Agenda

Items 34-35  
Approved Consent  
Agenda

Board Request or  
Comments

Future Items

Additional Public  
Comments

Adjournment

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of  
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Aye: Knollenberg, Smith, Espinoza, Lin, Georgino  
Nay: None  
Abstain: None  
Absent: None

Preferential Vote: Student Member Le: AYE



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Melissa Espinoza, Clerk of the Board of Education

Future Board of Education Meetings

Future Board  
Meetings

October 14 and 28, 2020  
November 18, 2020  
December 9, 2020  
December 12, 2020  
(Annual Organizational Meeting)

January 27, 2021  
February 10 and 24, 2021  
March 10 and 24, 2021  
April 28, 2021  
May 12 and 26, 2021  
June 9 and 23, 2021