

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING - ANNUAL ORGANIZATIONAL MEETING
DISTRICT OFFICE BOARDROOM-TELEPHONICALLY
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

**DECEMBER 8, 2021
6:00 p.m. – Open Session
Closed Session Immediately Following
AGENDA**

**TCUSD District Office Boardroom
9700 Las Tunas Drive
Temple City, California 91780
Via Teleconferencing**

**Telephonically
Matt W. Smith
Melissa Espinoza
Mary Sneed
Mike Lin
Donna Georgino
Kianna Le**

Public Participation

The health, well-being, and public safety of community members, public officials, and employees is the top priority for Temple City Unified School District. Consistent with the Shelter in Place orders from the Governor and Los Angeles County, Board members and staff may participate in this meeting via teleconference or otherwise electronically. This meeting is in compliance with the Governor's Executive Order N-29-20 dated March 17, 2020 which allows for a deviation of teleconference rules required by the Brown Act. Likewise, in person attendance at the Board meeting will not be permitted. The Board is authorized to hold this meeting via teleconferencing and to make this meeting accessible electronically to all members of the public seeking to observe and address the Board. For purposes of observing the meeting, members of the public may do so via video and audio livestream at <https://BP/tinyurl.com/yd2fzv2c>. The livestream will become available at the start of the Board meeting and will end following adjournment of the meeting. The meeting will also be digitally-recorded and made available for review on the District's YouTube Live channel listed above.

Other than the video and audio livestream, if you would like to listen to the Board meeting via telephone, please email the District at publiccomment@tcusd.net and a list of phone numbers will be emailed to you 30 minutes prior to the start of the meeting.

Members of the public are welcome to participate through the public comment process. If you wish to comment on an item on the agenda or within the subject matter jurisdiction of the Board, please e-mail your comments in advance to Marie Montero, Administrative Assistant to the Superintendent, at publiccomment@tcusd.net. The public comment window for email submissions will open at **4:00 p.m. on December 7, 2021, and close at 7:00 a.m. on December 8, 2021**. Public comments will be compiled and processed prior to the start of the Board meeting to the greatest extent possible.

Public comments received via email will be compiled, presented to the Board members for review prior to or during the meeting, read aloud by the Board at the meeting during the designated public comment period, and included in the minutes for the meeting when published. If any member of the public wishes to comment on a specific agenda item, the member of the public must include the agenda item in the subject line of the email. Public comments that are outside of the Board's subject matter jurisdiction will be excluded. Procedures applicable to public participation as identified in Board Bylaw 9323, including, but not limited to, speaker time limits, shall be enforced to the greatest extent possible.

The above temporary procedures will modify the usual public comment procedures published in the Agenda until further notice.

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the livestream of the meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Marie Montero, Administrative Assistant to the Superintendent, at mmontero@tcusd.net. Notification at least 48 hours prior to the meeting, when feasible, will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations. Public materials associated with the Board meeting are publicly-available at TCUSD.NET

OPENING BUSINESS

1. Call Meeting to Order

2. Roll Call:
Matt W. Smith, President
Melissa Espinoza, Vice President
Mary Sneed, Board Clerk
Donna Georgino, Member
Mike Lin, Member
Kianna Le – Student Board Member
3. Public Comment on Agendized and Non-Agendized Items

Send in Request by Email: publiccomment@tcusd.net

The Board President may limit the time of presentation to 3 minutes per speaker per subject and a maximum of 20 minutes for each subject matter.

DISCUSSION/ACTION ITEMS

Board President Nominations:

4. Member _____ elected to serve as President of the Board of Education. By Roll Call Vote

Nominations: _____

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

__ Member Espinoza __ Member Georgino __ Member Lin
__ Member Smith __ Member Sneed

Newly-elected Board President now presides over meeting:

5. Member _____ elected to serve as Vice President of the Board of Education. By Roll Call Vote

Nominations: _____

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

__ Member Espinoza __ Member Georgino __ Member Lin
__ Member Smith __ Member Sneed

6. Member _____ elected to serve as Clerk of the Board of Education. By Roll Call Vote

Nominations: _____

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

__ Member Espinoza __ Member Georgino __ Member Lin
__ Member Smith __ Member Sneed

7. Kimberly Fricker elected to serve as Secretary to the Board of Education. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

8. Tamar Kataroyan is elected to serve as Assistant Secretary to the Board of Education. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Date, Time, and Location of Regular Meetings

9. Designate the second and fourth Wednesdays of each month at 6:00 p.m. for Regular Board Meetings; Closed Session will begin at approximately 6:02 p.m.; Open Session, 7:00 p.m. Meetings will be held (normally) in the Boardroom at 9700 Las Tunas Drive, Temple City.
Note: Generally, only one regular meeting held in January, April, July, August, November, and December. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Appointment of Representatives by Board President

10. Member _____ appointed to serve as the Board Representative to the County Committee on School District Organization. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

11. Member _____ appointed to serve as the Board Representative to the Los Angeles County School Trustees Association. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin

___ Member Smith ___ Member Sneed

12. Member _____ appointed to serve as Board Representative to Temple City Committee on Aging through December 31, 2022 By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

13. Kimberly Fricker and Tamar Kataroyan appointed to serve as Board Representatives in employer/employee relations with authority to delegate representation to a Management Team member. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

14. Member _____ appointed to serve as the Board Representative to the Temple City Schools Foundation. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

15. Members _____ and _____ appointed to serve as Board Representatives to the School District/City Standing Committee. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Authorization of Signatures

16. [Adopt Resolution 2122-15, Annual Certification of Signatures Verifies Signatures of Governing Board Members and Authorizes Kimberly Fricker, Connie Wu, Tamar Kataroyan and Richard Lohman to sign Warrants, Contracts, Orders for Payment, Notices of Employment, and related documents as approved by the Board of Education.](#) By Roll Call Vote.

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

17. Authorize Diana Vasquez, Director of Purchasing to Sign Purchase Orders Under \$1,000. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Miscellaneous

18. Designate Management, Confidential, or Other Unrepresented Positions:

Alternative School Principal	Director of Special Education
Assistant Principal on Special Assignment	Director of Technology Services
Assistant Superintendent Educational Services	Elementary Assistant Principal
Assistant Superintendent Human Resource Services	Elementary Principal
Assistant Superintendent Business Services	Equity and Outreach Program Specialist
Communications Specialist – Vacant	Executive Assistant I
Coordinator of Health Services	Executive Assistant II
Coordinator of Student Data and Technology	Executive Assistant III
Curriculum Coordinator-Elementary	Executive Director of Educational Technology
Curriculum Coordinator-Secondary	High School Assistant Principal
Director of Child Development Programs	High School Principal
Director of Enterprise and Risk Management	Human Resource Technician I
Director of Facility Services and Maintenance-Vacant	Human Resource Technician II
Director of Fiscal Services-Vacant	Intermediate Assistant Principal
Director of Food Services	Intermediate Principal
Director of Human Resource Services	Program/Inclusion Specialist – Special Education
Director of Purchasing	Superintendent
	Supervisor-Custodial Services
	Supervisor - Facilities Services and Maintenance
	Supervisor - Grounds
	Webmaster/Public Information Officer -Vacant

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

19. Approval of appointments to JPA District Representatives as follows:

- Tamar Kataroyan as District Representative and Juris Burgos as Alternate to the West San Gabriel Valley Benefits Joint Powers Authority;
 - Connie Wu as District Representative and Mari Montgomery as Alternate to the West San Gabriel Liability and Property Joint Powers Authority;
 - Connie Wu as District Representative and Mari Montgomery as Alternate to the West San Gabriel Workers' Compensation Joint Powers Authority
- By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

20. Adopt Board Policies through December 2022. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

21. Additional Public Comment on Agendized and Non-Agendized Items
The Board President may limit the time of presentation to 3 minutes per speaker per subject and a maximum of 20 minutes for each subject matter

Adjournment

22. Annual Organizational Meeting adjourned at _____ p.m. By Roll Call Vote

MOTION _____ SECOND _____ VOTE _____

Preferential Vote: Le _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Future Board of Education Meetings

January 26, 2022	April 27, 2022
February 9 and 23, 2022	May 11 and 25, 2022
March 9 and 23, 2022	June 8 and 22, 2022

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted online and in the outside display case at the Temple City Unified School District located at 9700 Las Tunas Drive, Temple City, California, not less than 72 hours prior to the meeting.

Marieann Montero, Executive Assistant III | Posted by: December 3, 2021 on or before 8:00 p.m.