

**TEMPLE CITY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
DISTRICT OFFICE BOARDROOM
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA**

Approved Minutes of the Regular Board Meeting of December 9, 2020

Donna Georgino called the Regular Meeting to order at 5:32 p.m.

Call to Order

Board Members Present

Donna Georgino, President

Mike Lin, Vice President

Melissa Espinoza, Clerk

Matt W. Smith, Member

Kenneth Knollenberg, Member

Nicole Le, Student Board Member joined at 7:00 p.m.

Roll Call by ROLL
CALL VOTE

ROLL CALL: Knollenberg, Smith, Espinoza, Lin, Georgino

Administrators Present

Kimberly Fricker, Superintendent

Marianne Sarraill, Chief Business Official

Hannah Geddy, Executive Director Student Services and Technology

There were no public comments on Closed Session Agenda.

Public Comments on
Closed Session
Agenda Items

Disclosure of Item(s) to be Discussed in Closed Session
(Board action in Closed Session must be taken by ROLL CALL vote.)

Disclosure of
Item(s) to be
Discussed in Closed
Session

- Personnel Matters (Government Code 54957)
Public Employee Appointment, Discipline, Dismissal, Release
- Conference Legal Counsel Existing Litigation (Government Code 54956.9(d)(1))
2 cases: OAH Case No. 2020100251 and OAH Case No. 2020090219

On motion of Member Knollenberg, seconded by Member Smith on a 5-0-0 ROLL CALL vote, the Board adjourned to Closed Session at 5:34 p.m.

Adjourned to
Closed Session

Aye: Smith, Espinoza, Lin, Georgino, Knollenberg

Nay: None

Abstain: None

Absent: None

On motion of Member Knollenberg, seconded by Member Smith on a 5-0-0 ROLL CALL vote, the Board reconvened to Open Session at 7:00 p.m.

Reconvened to
Open Session

Aye: Espinoza, Lin, Georgino, Knollenberg, Smith

Nay: None

Abstain: None

Absent: None

Member Georgino announced that tonight's meeting is being digitally recorded.

Recording of
Meeting

Board Member Lin led the flag salute.

Flag Salute

In Closed Session, the Board took the following actions: By a unanimous vote 5-0-0, the Board took action to approve a settlement agreement regarding OAH Case No. 2020100251

Action Taken in
Closed Session

Longden Elementary – Tiger Times and Science Olympiad Team

Special
Recognition/
Presentation

Chris Holmes shared a presentation on “Highlights from Longden” which focused on:

Dedicated staff, supportive parents, amazing and resilient students

PTA has led virtual assemblies monthly to focus on cultural responsiveness, with different themes each month.

Tiger Times- Samantha Chang, 5th grade teacher and Oil Long, 4th grade teacher are co advisors of Tiger Times.

High school student directors: Tuan Anh Nguyen and Sierra Barrios

Senior staff writers: Isabelle Bergstrom, Julie Lee, Rylan Chau, Anderson Lam, Cason Lam.

Students shared their experiences of contributing and being a part of Tiger Times.

Science Olympiad- Coaches are Karen Hsieh and Samantha Chang

Karen Hsieh presented the background on the Science Olympiad team. Goal was to bring competitive team spirit into an academic arena. Team consists of 15 students that prepare all year long to compete in 20 events against 50 schools in Sothern California. Events range from Engineering to in depth knowledge based tests.

Students Madison Phan and Rylan Chau and Andrew Kobayashi shared their experiences from being part of the Science Olympiad team and winning a silver medal.

Member Georgino read a biography for Dave Schendel who recently passed and we will be adjourning in his memory tonight.

Public Comments

Camellia Festival accepting applications for Royal Court.

Thanked Mayor of Duarte Sam Kang and BYD care for donation of masks and hand sanitizer.

Ramrodders is having a fundraiser at Panda Express

Ramrodders is also doing a fundraiser called Rams on the Run, sign up, get a bib and on your own time you can participate and post on social media.

Encourage all to sign up and support our sports programs.

Community
Update

Marianne Sarraill

- Thanked and acknowledged Ohiopyle Prints, Inc for donation to TCHS, Xiao Lin Xie for donation to La Rosa, Qingli Zhang for donation to La Rosa and to Mayor of Duarte and BYD Care for donation of masks and hand sanitizer
- Business services has been working with LACOE and Montague De Rose & Associates to refine cash flow projections. Preparing to participate in the TRAN, which is an item later in this meeting.
- The Governor's budget workshop on January 15, 2021 will provide updates on funding and deferrals.

Business Services
Update

Hannah Geddy

Educational
Services
Update

- Currently working with club at TCHS Codely. They have volunteered their time and encouraged teachers to volunteer their time to run some coding workshops after school with some of our elementary schools.
- Staff and parents surveys have been sent out and some information gathered will be shared by Dr. Fricker.
- Technology has been able to solidify Impero software to better help our teachers with some control over classroom.
- TOSA's have been running office hours and open zoom sessions on Friday's for various trainings and to address questions.
- Continuing to hold our SARB joint meetings with Arcadia, meetings have been helpful and successful helping us to connect with families to get them the help they need.
- Working with alumni with TC for Change on a video project, a collaboration on a video montage to give a voice to the students.
- Special Education is continuing to work on supporting our students in any ways they can.

Dr. Fricker

Personnel Services
Update

- Wrapping up last bit of hiring.
- Working on finishing the certifying our certificated credentials.
- Currently in negotiations with our bargaining units and working with them on updating Memorandum of Understandings (MOUs). Thanked the union leadership.

Kyla Hjertstedt, TCEA: Thanked the superintendent and executive cabinet for communicating with TCEA and putting the safety of the members at the forefront. Great communication during the challenges of Covid.

Bargaining Unit
Comments

Robin Penn, CSEA #105: Shared memories of Dave Schendel.

Art Contreras, CSEA #823: Meeting today worked with the district on MOU and thanked superintendent and cabinet for open communication between the district office and Chapter 823.

Member Georgino

Board Member
Comments

- Congratulated all the winners of the PTA Reflections contest.
- Attended several dine outs - Blaze Pizza for TCHS PTSA, Performing Arts Boosters, Ramrodders at Panda Express and signed up for the Ramrodders "Rams on the Run"
- Helped with TCHS lunch distribution, was able to volunteer at all three sites. Lunch staff does an excellent job!
- Helped plant trees at Temple City High School, thanked Marianne for getting the Grant for the trees.
- Observed the LACSTA meeting on Ethnic Studies, feels that it would be something good for our district to be able to offer.
- Participated in the CSBA Annual Education Conference but will give report at Saturday's meeting.

Member Lin

- Hope everyone had a safe Thanksgiving break.

- Thanked site principals and Dr. Fricker for the informative weekly newsletters and communications.
- Thanked Mr. Holmes for leadership at Longden, it was great to see Longden Tigers being safe and kind and celebrating multicultural diversity. Thanked the Tiger Times and congratulations to Samantha Chang. Thanked Ms. Karen Hsieh for showcasing the Longden Tigers Science Olympiad team. As mentioned before the success of the high school team is because the students start in elementary. Our Science Olympiad team is a powerhouse because of the caliber of our students the dedication of our families and the devotion of our staff.
- Looks forward to seeing everyone Saturday December 12, 2020 at 9:00 a.m. for our Annual Organizational Meeting.
- Wished everyone Happy Holidays and Happy Hanukkah.
- Thanked Member Knollenberg for his service as a Governing Board Member and trustee of the public, we appreciate you and thank you for your dedication and public service.

Member Smith

- Extended thanks to Longden team-Tiger Times and Science Olympiad for sharing tonight.
- Congratulated all the Reflections winners for PTA and PTSA.
- Message to Art and the union supporters, information has been shared with the Board regarding the MOU meetings and very pleased at the progress.
- Was not able to attend the tree planting along Temple City Blvd, but has driven by and seen the trees. Thanked Marianne for getting the grant for the trees. Attended the LACSTA meeting on November 30, 2020 focused on Ethnic Studies.
- Attended a meeting put on by Capital Advisors on December 1, 2020 which include State Controller Betty Yee and Treasurer Fiona Ma, they talked about the state budget and there actually some good news.
- Kiwanis Club hosted a meeting on December 1, 2020 with Dr. Leslie Kay on Covid and your sense of smell.
- Attended four workshops at the CSBA Annual Education Conference *Governing with an Equity Lens, Bullying Intervention Systems, Engage, Inform, Communicate, Transform and Everyone has a Role in Ensuring Equity*. There were 3 general session speakers the first one was Jason Dorsey who talked about generational conversations and their point of reference. Hadi Partovi spoke about transformational change and coding. Lastly, Leslie Odom, Jr. who played Aaron Burr on Broadway spoke about never really pushing himself to do anything that he was uncomfortable with and his role on Broadway was the first time he had.

Member Espinoza

- Attended four workshops at the CSBA Annual Conference
- *Governing with an Equity Lens*, which discussed the importance of understanding the history of inequity. *Bullying Intervention Systems*, which was a presentation by San Bernardino USD of what constitutes bullying as opposed to just a general conflict. They shared success in implementing undercover anti-bullying teams made up of students to fix bullying issues.

Supporting Mental Health for students and educators, discussion around resources that are available through CDE Mental Health Services Program and Bakersfield City Schools discussed strategies that they implemented to address mental health including opening four wellness centers. *Visual and Performing Arts post Covid* presentation was by San Gabriel USD. They presented on studies that were meaningful to address social and emotional wellness during and after Covid for students. They doubled down on VAPA during Covid and decided it was an essential component. Explained their partnerships, events and growth of their program. Feels that there should be a more formalized discussion of VAPA role in our district.

Member Knollenberg

- Wished everyone a Merry Christmas and Happy Hanukkah
- Thanked all the frontline workers for their work during Covid including superintendent, district staff, teachers, parents and especially the students.

Nicole Le

- Attended the CSBA Annual Education Conference for student board members and was nice to see students from all over that are experiencing the same things and was also helpful to get ideas for next steps.
- TCHS ASB would like to hold joint meeting in February.

Student Board
Member
Comments

Dr. Fricker

- Attended the CSBA Annual Education Conference
- Helped plant trees at Temple City High School
- Thanked the Superintendent's Covid Task Force and Covid strike team for safe and sanitized environment.
- Thanked Hannah, Mari, Mercedes and Cindy Ayala on the hard work for Contact Tracing Process and Reporting.
Tomorrow all Classified Staff will be attending a Customer Service Training. Thanked Member Knollenberg for his years serving the Temple City Unified School District.

Superintendent
Comments

Member Georgino received a letter from LACOE regarding recommendations to our Learning Continuity and Attendance Plan.

Written
Communications

**Discussion/
Information Items**

Covid Update – Dr. Fricker gave a brief update of where the District is at currently:

Item 19

Current Status

– Reviewed State and County orders

TCUSD status

- TCUSD will not be able to open in a Hybrid Model in January as planned
- Superintendent Task Force is incorporating the new regulations and guideline requirements
- All campuses have been limited to essential staff only through December

TCUSD Communication

-Reviewed the various avenues for communication and input

Student Services

-Reviewed the status of various areas of focus in Student Services.

Risk Management

Reviewed the symptom reporting, contact tracing process and reporting.

Personnel Services

-Reviewed all aspects of Covid leave related to personnel services.

Food Services

-Food services will continue to provide Drive-thru lunch services at all three sites.

Technology Services

-Site Technicians will be limited to 3 hours per week per site to ensure accessibility and safety.

Parent Hybrid/Distance Preference

-Reviewed preliminary results from parent survey

Staff Return to Work

-Reviewed survey results from staff survey

Staff Hybrid / Distance Preference

Staff Ability to Work from Home

Combined Safety Priorities

Staff Suggestions for Improving the Educational Program

Parent Suggestions for Improving the Educational Program

-Reviewed survey results

Safety guidelines

-Reviewed protocols put in place for safety

Closed with the next steps

Members Knollenberg and Espinoza had questions.

Classified Study Appeals - Dr. Fricker gave an outline of the 2 appeals and 1 reclassification to the CPS Classified Study that will be going to the next Personnel Commission meeting for consideration.

Item 20

Overview of Master Plan Process – LPA Jim Kisel and David Eaves gave a presentation to the Facility Master Plan process.

Item 21

Board of Education –FMP Overview

Introduction

Facilities Master Plan (FMP) Process Organization

FMP Scope

Understand the Past

Plan for the Future

FMP Process – Components

Educational Vision and Goals

Facility Needs Assessments

Demographics Review

Financial Analysis

Community –Committee Input

Cost estimates and prioritization

Master Plan Diagrams (road map)

FMP Process – TCUSD Goals for FMP

Focused Mater Plan

Comprehensive long-term vision

Stakeholder Engagement

Outreach Structure: Groups

Surveys principals, teachers/staff, parents, students
Ed visioning-focus groups, charrette
Facilities needs- M&O interviews and assessments
School sites-committees, town hall
Committees, Ed visioning, facilities needs, school sites
FMPC-Facilities Master Plan Committee
Outreach
Schedule
Data gathering
Visioning
Synthesis
FMP Website
District will have an interactive Website

"How do you Define Success in the Master Plan."?

Member Knollenberg – Adopt a plan that is cost effective and make necessary modifications without going out for another bond issue.

Member Espinoza – Meaningful and documented collaborations that result in agreement of the priorities that directly correlate to our mission and goals.

Member Smith – Support and enthusiasm from the community.

Member Lin – Success would be defined by student outcomes.

Nicole Le – Important that our students are able to keep up academic levels and health.

Member Georgino – Have excellent stakeholder input. So everybody has an opportunity for input and nobody feels left out of the process.

Curriculum Adoption Process – Dr. Mercedes Gomez gave a presentation on

Item 22

"Framework to Adoption" Curriculum Adoption Process Overview

-CDE Development to District Adoption – Six step process

-Current CDE schedule

Ethnic Studies Model Curriculum-Steps in developing model curriculum,
Curriculum guidelines,

TCUSD Current Needs- ELA/ELD, Math (Middle and High school), Science (TK-12),
History/Social Science (TK-12), World Language (high school), Health/PE (middle
and high school)

TCUSD next steps- Determine and prioritize list, determine available funds for
adoption year, establish multi-year calendar, form committee, begin
adoption/pilot process

Factors to Consider-budget implications, Union collaboration, Technology
integration and replacement (budgeting costs), other external factors outside of
TCUSD (CDE timeline, changes, Covid-19
delays)

Member Knollenberg had questions

Annual Performance Report State Data – Dr. Tamar Kataroyan gave a summary
on our annual progress on annual targets set in the State Performance Plan.

Item 23

Calculations identify disproportionate representation in the following areas for

Students with Disabilities.

Suspensions/expulsions by duration, setting, and race or ethnicity for discipline

Placement in least restrictive environment (LRE) by race or ethnicity

Overall placement by race or ethnicity

Placement within a specific disability by race or ethnicity

Annual Disproportionality Review (ADR)

Three required ADR activities need to be completed

Special Education Plan (SEP) previously PIR plan Program in review plan

A Comprehensive Coordinated Early Intervention Services (CCEIS) Plan

Local Educational self-study which include: audit and review of student records
and audit and review of policies and procedures

Reviewed State Performance Plan (SPP) Indicators

Reviewed Indicators that were met

Reviewed Indicators that were not met (share percentages not met)

Reviewed what we are doing to improve

Shared Specialized Academic Instruction Pathway used to place students where
they will be most successful.

**Discussion/
Action Items**

**Approved Extending
meeting until 10:45 p.m.**

On motion of Member Espinoza, seconded by Member Smith and on a 5-0-0
ROLL CALL vote, the Board Approved extending the Board meeting until 10:45
p.m.

Aye: Lin, Georgino, Knollenberg, Smith, Espinoza

Nay: None

Abstain: None

Absent: None

On motion of Member Smith, seconded by Member Knollenberg and on a 5-0-0
ROLL CALL vote, the Board Approved 2020-2021 First Interim Financial Report.

Item 24 Approved 2020-
2021 First Interim
Financial Report

Aye: Lin, Georgino, Knollenberg, Smith, Espinoza

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

Alexa Koch, Director of fiscal Services presented the first interim to the Board in
detail.

Members Georgino and Smith thanked Alexa for a great and thorough
presentation.

On motion of Member Knollenberg, seconded by Member Smith and on a 5-0-0
ROLL CALL vote, the Board Approved Budget Adjustments to 2020-2021 Fiscal
Year Budget.

Item 25 Approved
Budget Adjustments to
2020-2021 Fiscal Year
Budget

Aye: Georgino, Knollenberg, Smith, Espinoza, Lin

Nay: None

Abstain: None

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of
December 9, 2020

Absent: None

Preferential Vote: Student Member Le: AYE

Marianne Sarraill gave a summary of the two budget adjustments.

On motion of Member Smith, seconded by Member Espinoza and on a 5-0-0 ROLL CALL vote, the Board Adopted Resolution 2021-11 Requesting The Issuance of 2020-2021 Tax and Revenue Anticipation Notes for the District By the Board of Supervisors of the County Of Los Angeles.

Item 26 Adopted
Resolution 2021-11
Requesting The
Issuance of 2020-2021
Tax and Revenue
Anticipation Notes for
the District By the Board
of Supervisors of the
County Of Los Angeles.

Aye: Knollenberg, Smith, Espinoza, Lin, Georgino

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

Marianne Sarraill explained what the Resolution for TRAN process covered and the amount the District is eligible to apply for in TRAN. Will bring detail back in January with detail cash flow and sizing.

On motion of Member Smith, seconded by Member Lin and on a 4-0-0 ROLL CALL vote, the Board Approved FY 2020-21 Budget Overview for Parents.

Item 27 Approved FY
2020-21 Budget
Overview for Parents

Aye: Smith, Espinoza, Lin, Georgino

Nay: None

Abstain: None

Absent: Knollenberg

Preferential Vote: Student Member Le: AYE

Marianne explained the requirement for districts to adopt a budget overview for parents with adoption of LCAP plan (this year LCAP Learning Continuity and Attendance Plan) with the first interim budget report.

Member Smith had a question.

On motion of Member Smith, seconded by Member Espinoza and on a 5-0-0 ROLL CALL vote, the Board Approved Participation in the Classified School Employee Summer Assistance Program (CSESAP) for 2021-2022 School Year.

Item 28 Approved
Participation in the
Classified School
Employee Summer
Assistance Program
(CSESAP) for 2021-2022
School Year

Aye: Espinoza, Lin, Georgino, Knollenberg, Smith

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

Marianne explained the Classified Employee Summer Assistance Program and the state matching program.

Member Georgino had a question.

Consent Agenda

On motion of Member Smith, seconded by Member Knollenberg and on a 5-0-0 ROLL CALL vote, the Board Approved the following Consent Agenda as follows:

Items 29-33
Approved Consent
Agenda

- Minutes of the Regular Meeting of the Board of Education of November 11, 2020
- Payroll Documents, Warrants, Contracts, and Purchase Orders
- Accept Donations
- Certificated Personnel Order 2021-09
- Classified Personnel Order 2021-09

Aye: Lin, Georgino, Knollenberg, Smith, Espinoza

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE

Member Georgino had a question.

Member Espinoza thanked Member Knollenberg for his service.
Member Espinoza wished all of our school community, all of our administrators and staff, classified and certificated staff and families a very Happy Holiday
Member Knollenberg thanked Melissa for her statement.
Member Georgino thanked Member Knollenberg for his service and wished him luck in his next endeavors.

Board Request or
Comments

Member Espinoza requested topic – Future discussion on Visual and Performing Arts role in our District.

Future Items

There were no public comments.

Additional Public
Comments

On motion of Member Knollenberg, seconded by Member Espinoza and on a 5-0-0 ROLL CALL vote, the meeting adjourned at 10:29 p.m. in Memory of David Schendel and All Essential Workers.

Adjournment

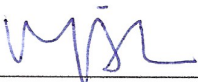
Aye: Knollenberg, Smith, Espinoza, Lin, Georgino

Nay: None

Abstain: None

Absent: None

Preferential Vote: Student Member Le: AYE



Melissa Espinoza, Clerk of the Board of Education

Minutes of the Regular Meeting of the Temple City Unified School District Board of Education of
December 9, 2020

Future Board of Education Meetings

December 9, 2020
December 12, 2020
(Annual Organizational Meeting)
January 27, 2021
February 10 and 24, 2021

March 10 and 24, 2021
April 28, 2021
May 12 and 26, 2021
June 9 and 23, 2021

Future Board
Meetings