

TEMPLE CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING - ANNUAL ORGANIZATIONAL MEETING
DISTRICT OFFICE BOARDROOM-TELEPHONICALLY
9700 LAS TUNAS DRIVE, TEMPLE CITY, CALIFORNIA

DECEMBER 12, 2020
9:00 a.m. – Open Session
9:30 a.m. (approximately) Closed Session
AGENDA

TCUSD District Office Boardroom
9700 Las Tunas Drive
Temple City, California 91780
Via Teleconferencing

Telephonically
Donna Georgino
Matt W. Smith
Melissa Espinoza
Mike Lin
Kenneth Knollenberg
Mary Sneed
Nicole Le

Public Participation

The health, well-being, and public safety of community members, public officials, and employees is the top priority for Temple City Unified School District. Consistent with the Shelter in Place orders from the Governor and Los Angeles County, Board members and staff may participate in this meeting via teleconference or otherwise electronically. This meeting is in compliance with the Governor's Executive Order N-29-20 dated March 17, 2020 which allows for a deviation of teleconference rules required by the Brown Act. Likewise, in person attendance at the Board meeting will not be permitted. The Board is authorized to hold this meeting via teleconferencing and to make this meeting accessible electronically to all members of the public seeking to observe and address the Board. For purposes of observing the meeting, members of the public may do so via video and audio livestream at <https://BP/tinyurl.com/yd2fzv2c>. The livestream will become available at the start of the Board meeting and will end following adjournment of the meeting. The meeting will also be digitally-recorded and made available for review on the District's YouTube Live channel listed above.

Other than the video and audio livestream, if you would like to listen to the Board meeting via telephone, please email the District at publiccomment@tcusd.net and a list of phone numbers will be emailed to you 30 minutes prior to the start of the meeting.

Members of the public are welcome to participate through the public comment process. If you wish to comment on an item on the agenda or within the subject matter jurisdiction of the Board, please e-mail your comments in advance to Marie Montero, Administrative Assistant to the Superintendent, at publiccomment@tcusd.net. The public comment window for email submissions will open at **4:00 p.m. on December 11, 2020, and close at 7:00 a.m. on December 12, 2020**. Public comments will be compiled and processed prior to the start of the Board meeting to the greatest extent possible.

Public comments received via email will be compiled, presented to the Board members for review prior to or during the meeting, read aloud by the Board at the meeting during the designated public comment period, and included in the minutes for the meeting when published. If any member of the public wishes to comment on a specific agenda item, the member of the public must include the agenda item in the subject line of the email. Public comments that are outside of the Board's subject matter jurisdiction will be excluded. Procedures applicable to public participation as identified in Board Bylaw 9323, including, but not limited to, speaker time limits, shall be enforced to the greatest extent possible.

The above temporary procedures will modify the usual public comment procedures published in the Agenda until further notice.

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the livestream of the meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Marie Montero, Administrative Assistant to the Superintendent, at mmontero@tcusd.net. Notification at least 48 hours prior to the meeting, when feasible, will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations. Public materials associated with the Board meeting are publicly-available at TCUSD.NET

OPENING BUSINESS

1. Call Meeting to Order

2. Roll Call:
Donna Georgino, President - Telephonically
Mike Lin, Vice President - Telephonically
Melissa Espinoza, Board Clerk - Telephonically
Kenneth Knollenberg, Outgoing Board Member - Telephonically
Matt W. Smith, Member - Telephonically
Mary Sneed, Newly Elected Board Member - Telephonically
Nicole Le - Student Board Member - Telephonically
3. Announcement: Today's meeting is being digitally recorded.
4. Pledge of Allegiance led by Member Knollenberg
5. Ceremonial Swearing in of Board Members - Administering the Oath of Office:

Matt W. Smith, Re-elected Board Member will take the Oath of Office as administered by Superintendent.

Melissa Espinoza, **Newly** elected Board Member will take the Oath of Office as administered by Superintendent.

Mary Sneed, Newly Elected Board Member will take the Oath of Office as administered by Superintendent.
6. Special Presentations
 - Board Member Recognition (Superintendent)
7. Board Member Comments
8. Public Comment on Agendized and Non-Agendized Items

Send in Request by Email: publiccomment@tcusd.net
The Board President may limit the time of presentation to 3 minutes per speaker per subject and a maximum of 20 minutes for each subject matter.

DISCUSSION/ACTION ITEMS

Superintendent temporarily presides for Board President Nominations

9. Member _____ elected to serve as President of the Board of Education.
Nominations: _____

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Superintendent hands gavel to the newly-elected Board President:
10. Member _____ elected to serve as Vice President of the Board of Education.
Nominations: _____

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

11. Member _____ elected to serve as Clerk of the Board of Education.

Nominations: _____

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

12. Kimberly Fricker elected to serve as Secretary to the Board of Education.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

13. Hannah Geddy elected to serve as Assistant Secretary to the Board of Education.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Date, Time, and Location of Regular Meetings

14. Designate the second and fourth Wednesdays of each month at 6:00 p.m. for Regular Board Meetings; Closed Session will begin at 6:02 p.m.; Open Session, 7:00 p.m. Meetings will be held (normally) in the Boardroom at 9700 Las Tunas Drive, Temple City.
Note: Generally, only one regular meeting held in January, April, July, August, November, and December.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Appointment of Representatives by Board President

15. Member _____ appointed to serve as the Board Representative to the County Committee on School District Organization.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

16. Member _____ appointed to serve as the Board Representative to the Los Angeles County School Trustees Association.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

17. Member _____ appointed to serve as Board Representative to Temple City Committee on Aging through December 31, 2021

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

18. Kimberly Fricker and Hannah Geddy appointed to serve as Board Representatives in employer/employee relations with authority to delegate representation to a Management Team member.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

19. Member _____ appointed to serve as the Board Representative to the Temple City Schools Foundation.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

20. Members _____ and _____ appointed to serve as Board Representatives to the School District/City Standing Committee.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Authorization of Signatures

21. [Adopt Resolution 2021-12, Annual Certification of Signatures Verifies Signatures of Governing Board Members and Authorizes Kimberly Fricker, Marianne Sarraill and Hannah Geddy to sign Warrants, Contracts, Orders for Payment, Notices of Employment, and related documents as approved by the Board of Education.](#)
By Roll Call Vote.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

22. Authorize Diana Vasquez, Director of Purchasing to Sign Purchase Orders Under \$1,000.

MOTION _____ SECOND _____ VOTE _____

☐ Member Espinoza ☐ Member Georgino ☐ Member Lin
☐ Member Smith ☐ Member Sneed

Miscellaneous

23. Designate Management, Confidential, or Other Unrepresented Positions:

Alternative School Principal	Executive Assistant II
Assistant Superintendent Instruction - Vacant	Executive Assistant III
Associate Superintendent Personnel - Vacant	Executive Director of Curriculum and Instruction
Chief Business Official	Executive Director of Special Education
Coordinator of Health Services	Executive Director of Student Support Services and Technology
Coordinator of Student Data and Technology	High School Assistant Principal
Coordinator of Personnel Services	High School Principal
Director of Enterprise and Risk Management	Intermediate Assistant Principal
Director of Facility Services and Maintenance	Intermediate Principal
Director of Fiscal Services	Program Manager - Child Care
Director of Food Services	Program Specialist – Special Education
Director of Purchasing	Personnel Technician I
Director of Technology Services	Personnel Technician II
Elementary Assistant Principal	Superintendent
Executive Assistant I	Supervisor-Custodial Services
	Supervisor - Facilities Services and Maintenance
	Supervisor - Grounds
	Webmaster/Public Information Officer -Vacant

MOTION _____ SECOND _____ VOTE _____

☐ Member Espinoza ☐ Member Georgino ☐ Member Lin
☐ Member Smith ☐ Member Sneed

24. Appoint Marianne Sarraill as District Representative and Maria Cabrera as Alternate to the West San Gabriel Valley Benefits Joint Powers Authority, West San Gabriel Valley Workers' Compensation Joint Powers Authority, and West San Gabriel Valley Liability and Property Joint Powers Authority.

MOTION _____ SECOND _____ VOTE _____

☐ Member Espinoza ☐ Member Georgino ☐ Member Lin
☐ Member Smith ☐ Member Sneed

25. Adopt Board Policies through December 2021.

MOTION _____ SECOND _____ VOTE _____

☐ Member Espinoza ☐ Member Georgino ☐ Member Lin
☐ Member Smith ☐ Member Sneed

Consent Agenda

Routine items approved by one motion and one vote unless a member of the Board or audience requests that any item be reviewed and voted upon separately.

26. [Certificated Consent Agenda 2021-10](#)

27. [Classified Consent Agenda 2021-10](#)

28. Approve Consent Agenda by **Roll Call Vote**

MOTION _____ SECOND _____ VOTE _____

__ Member Espinoza __ Member Georgino __ Member Lin
__ Member Smith __ Member Sneed

29. Public Comment on Closed Session Agenda Items

Send in Request by Email: publiccomment@tcusd.net

This opportunity is provided to allow comments prior to the Board's consideration of any Closed Session agenda item, per Government Code 54954.3

Closed Session

The Board of Education will meet to consider matters appropriate for Closed Session in accordance with Government Code Sections 3549.1, 54956.7 through 54957.7 and Education Code Section 35146. If the Board does not complete Closed Session discussions at this time, the Board may adjourn to Closed Session at the end of the regular meeting.

30. Disclosure of Item(s) to be Discussed in Closed Session
(Board action in Closed Session must be taken by roll call vote.)

- [Personnel Matters \(Government Code 54957\)](#)
Public Employee Appointment, Discipline, Dismissal, Release

31. ADJOURN TO CLOSED SESSION AT _____ p.m. **by Roll Call Vote**

MOTION _____ SECOND _____ VOTE _____

__ Member Espinoza __ Member Georgino __ Member Lin
__ Member Smith __ Member Sneed

Reconvening to Regular Board Meeting

32. RECONVENE TO OPEN SESSION AT _____ p.m. **by Roll Call Vote**

MOTION _____ SECOND _____ VOTE _____

__ Member Espinoza __ Member Georgino __ Member Lin
__ Member Smith __ Member Sneed

33. Announcement of Action(s) Taken in Closed Session, if any

34. Additional Public Comment on Agendized and Non-Agendized Items
The Board President may limit the time of presentation to 3 minutes per speaker per subject and a maximum of 20 minutes for each subject matter

Adjournment

35. Annual Organizational Meeting adjourned at _____ a.m.

MOTION _____ SECOND _____ VOTE _____

___ Member Espinoza ___ Member Georgino ___ Member Lin
___ Member Smith ___ Member Sneed

Future Board of Education Meetings

January 27, 2021
February 10 and 24, 2021
April 28, 2021

May 12 and 26, 2021
June 9 and 23, 2021

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted online and in the outside display case at the Temple City Unified School District located at 9700 Las Tunas Drive, Temple City, California, not less than 24 hours prior to the meeting.
Marieann Montero, Administrative Assistant to the Superintendent | Posted by: December 10, 2020 on or before 5:00 p.m.